



CODE OF CONDUCT SUMMARY

Striving for Excellence

Why do we need a code of conduct?

New York State law requires school districts to develop an expanded code of conduct in collaboration with students, parents, teachers, administrators and other school personnel.

In addition, DASA (Dignity for All Students Act) provides all students in New York public schools an environment free of discrimination and harassment. It states that no student shall be subjected to discrimination based on their actual or perceived: race, color, weight, national origin, religion, religious practice, disability, sexual orientation, gender identity, or sex.

What is the purpose of the code of conduct?

School districts must adopt a code of conduct for the maintenance and enforcement of order on school property, including school functions.

Who is governed by the code of conduct?

The code governs the conduct of students, teachers, and other school personnel, as well as visitors. This summary addresses the conduct of students.

What is the rationale for the school district's dress code?

Rules concerning student dress must relate to a specific educational purpose, such as health, safety, or full participation in school activities. School authorities may prohibit dress that is so distracting as to interfere with the learning process. Students' dress must be safe, appropriate and not disruptive to the educational process.

What is prohibited student conduct?

Any disruptive behavior, misuse of computer/electronic communication devices, insubordination, violence, any conduct which endangers the safety, morals, health or welfare of others, as well as academic misconduct (ex: cheating) constitute prohibited behavior.

What is prohibited student conduct?

A disruptive student is a student who is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom. A substantial disruption of the educational process or substantial interference with a teacher's authority occurs when a student

demonstrates a persistent unwillingness to comply with the teacher's instructions or repeatedly violates the teacher's classroom behavior rules. In such a case, the teacher may remove the student from his/her class for up to two days. The teacher must provide the student with an explanation for why he or she is being removed and an opportunity to explain his or her version of the relevant events before the student is removed. If the student poses a danger or ongoing threat of disruption, the teacher may order the student to be removed immediately. The teacher must, however, explain to the student why he/she was removed from the classroom and give the student a chance to present his/her version of the relevant events within 24 hours.

When are the parents informed?

Within 24-hours after the student's removal, the principal or another district administrator designated by the principal must notify the student's parents, in writing, that the student has been removed from class and why. The notice must also inform the parent that he or she has the right, upon request, to meet informally with the principal or the principal's designee to discuss the reasons for the removal.

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The written notice must be provided by personal delivery, express mail delivery, or some other means that is reasonably calculated to assure receipt of the notice within 24 hours of the student's removal at the last known address for the parents. Where possible, notice should also be provided by telephone if the school has been provided with a telephone number(s) for the purpose of contacting parents.

Definition and Philosophy of Discipline

Maintaining appropriate behavior within a school is essential to the instructional process. The District acknowledges that this is a cooperative effort that involves the student, teacher, the administrator and the parents. Effective discipline is a student's demonstration of, and responsibility for, socially appropriate behavior in a variety of school community real life situations. Effective discipline is accomplished by adults and students building on the following tenets:



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- All individuals recognize a need to do what is socially appropriate
- Behavior is ultimately determined by controls internal to the person
- Students need assistance to analyze, reflect, and address their needs in the school and the community
- Rewards are internal to the person and related to the satisfaction of needs
- The individual's internal controls grow through strong and wholesome relationships with family, adults and peers
- Socially acceptable behavior is nurtured through teaching, modeling and interventions
- Rules are necessary as external controls that establish guidelines for behaviors

In determining the appropriate disciplinary action, school personnel authorized to impose disciplinary penalties will consider the following:

- The student's age
- The nature of the offense
- The student's prior disciplinary record
- The effectiveness of other forms of discipline
- Information from parents, teachers and/or others
- Other extenuating circumstances

A student with a disability may be suspended only in accordance with the requirements of state and federal law.

Students' Rights

- Access to educational and extracurricular activities on an equal basis, without regard to a person's actual or perceived race, color, creed, religion, national origin, weight, ethnic group, gender, gender orientation, or physical or mental ability including conduct that reasonably causes or would reasonably be expected to cause emotional harm:

Examples of Prohibited Student Conduct, but not limited to:

Disruptive Conduct

Failing to comply with reasonable direction/request, running in hallways, making unreasonable noise, bringing unauthorized pets, using profane, lewd, vulgar or abusive language or gestures, obstructing vehicular or pedestrian traffic, causing a willful disruption of normal operation of school community, entering a school building without permission from the administrator in charge, entering any school premises without authorization or remaining in any school building after it is normally closed, misuse of computer/electronic communication, use of unauthorized objects (cell phones, smart devices, or other electronics), bringing in unauthorized objects (laser pointers, obscene materials, etc.), chewing gum, consuming beverages outside designated areas.

Insubordinate Conduct

Failing to comply with reasonable directions/request, are tardy, miss or leave school without permission, skip detention or class.

Violent Conduct

Perform acts of violence (hitting, punching, scratching) or attempting, possessing a weapon, displaying what appears to be a weapon or appropriate objects (pepper spray), threaten to use any weapon, cause intentional or reckless damage or destruction of personal property, cause intentional or reckless destruction of school property.

Conduct that endangers safety, morals, health or welfare of others

Lie to school personnel or forge a signature, steal property of others, defamation of an individual or groups, discrimination, harassment/bullying – ridiculing & demeaning, cyberbullying, intimidation, hazing (intentional or reckless), sell, use or possess, or download obscene materials, use vulgar or abusive language, cursing, swearing, possessing, selling, distributing, or exchanging alcohol, illegal substances or being influenced (illegal – but not limited to: inhalants, marijuana, LSD, PCP, amphetamines, heroin, steroids, look-alike drugs, designer drugs, inappropriate use or sharing of prescription or over the counter drugs, gambling, indecent initiating report of fire, bomb threat,



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or other catastrophe without valid cause, misuse of 911 or discharging of fire extinguisher

Misconduct on school bus

Excessive noise, pushing, shoving, fighting, distracting driver, use of vulgarity, abusive behavior.

Involvement in any form of academic misconduct

Plagiarism, cheating, altering records, copying another student's work, assisting another student in any of above actions, skipping classes.

Consequences

Responses to violations of the Code of Conduct as well as acts of harassment, bullying and/or discrimination against students by students shall use measured, balanced, and age-appropriate remedies and procedures, with the goals of prevention and education, as well as intervention and discipline. We will consider the nature and severity of the conduct, the developmental age of the student engaging in the conduct, the actor's prior disciplinary record, and the impact of the conduct on the student at whom it was directed. Consequences may include an oral warning, written warning, written notification or phone call to parent, detention, suspension from transportation, suspension from athletic participation, suspension social or extracurricular activities, suspension of other privileges, suspension or revocation of student's access to district computers and internet connections, removal from classroom by teacher, short term suspension from school, long term suspension from school, removal from a regular school program, permanent suspension from school, school or community service that relates to behavior, superintendent's hearing/possible assignment to alternate program, police involvement.

Procedures for reporting potential harassment, discrimination, or bullying:

School employees who witness conduct that may be harassment, discrimination, or bullying, or who receive a report of such conduct are required to report that conduct to the Dignity Act Coordinator (DAC) of that student's building no more than one school day later. The DACs are as follows: Jennifer Carnahan— principal of PSES, Emily Nugent— principal of SSES, Derek Sajnog—principal of RSES, and

Peter Schultz— principal of the JSHS. Parents and students who wish to report any of the above conduct covered by this policy would report to the Dignity Act Coordinators listed above.

Acceptable Use Policy Regarding Use of Computer Technology

Inappropriate Uses of Technology Among Users Include violation of the property rights and copyrights in data and computer programs, intentional or neglectful destruction or damage of other users data or programs, unauthorized access to and use of an account, and the network facilities, or use of such facilities, for purposes other than those for which they were permitted to the user, unauthorized access to and use of an account, and the network facilities for personal or private gain, reading or use of private files/data without proper authorization, unauthorized attempts to alter computer hardware or software, prohibit the use of "outside" software, use of the network for slanderous, abusive, intimidating or otherwise offensive messages, using the network to send or display unsolicited, non-educational related messages or pictures which are offensive, obscene, harassing, attacking, or insulting to others, including games and chat rooms, fraudulent use of another person's name or ID to send or receive messages or pictures - or to gain access to network software.

When there is any indication of unauthorized use or abuse of the system, or any other action which interferes with the proper functioning of the system, or infringes on the rights of other users, Canastota Central School will be authorized to investigate. Unethical or irresponsible use of the system will be referred to the building principal for appropriate disciplinary or legal action.

DISTRICT DRESS CODE

All students are expected to give proper attention to personal cleanliness and to dress appropriately for school and school functions. Students will not be required to dress in a fashion that would violate their religious or ethnic beliefs. Students and their parents/guardians have the primary responsibility for acceptable student dress and appearance. Teachers and all other district personnel should exemplify and reinforce acceptable student dress and help students develop an understanding of appropriate appearance in the school setting.

A student's dress shall:

Be safe, appropriate and not disrupt or interfere with the educational process, exclude extremely brief garments such as tube tops, net tops, halter tops, spaghetti straps, plunging necklines (front and/or back), bare midriff tops and bottoms, and see-through garments which are not appropriate. Abdomens must be covered at



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all times, ensure that underwear, including tank top style undershirts are completely covered with outer clothing. Pants falling below the hips are not acceptable, include footwear at all times. Footwear that is a safety hazard will not be allowed and all footwear needs to have a sturdy sole. Not include wearing of head coverings except for a medical or religious purpose (Matter of Jimenez 9 Ed. Dept., Rep. 172). Not include items that are vulgar, obscene, libelous or denigrate others on matters of race, color, weight, national origin, ethnic group, religion, creed, religious practice, disability, sexual orientation, gender or perceived gender and sex., not promote and/or endorse the use of alcohol, tobacco or illegal drugs and/or encourage other illegal or violent activities, not include cut off shirts and sleep wear, not depict or suggest association with gang/ cult, not include outerwear such as coats, jackets, hats, not include sunglasses or tinted eye wear to be worn inside school buildings; spiked collars, choke chains, wallet chains or other dangerous jewelry.

Consequences for Violating Dress Code

Students who violate the dress code shall be required to modify their appearance by covering or removing the offending item, if necessary or practical, replacing it with an acceptable item. Any student who refuses to do so shall be subject to discipline.

